

## **THE KIMBERLEY PROCESS ADMINISTRATIVE DECISION FOR KP ENGAGEMENT WITH EXTERNAL ORGANIZATIONS**

### **PREAMBLE**

The Kimberley Process (KP) attaches great importance to engaging with other international and regional organizations in its drive to work towards sustainable solutions to the challenges faced by its working bodies in their pursuit to strengthen the Kimberley Process Certification Scheme (KPCS).

In this light, the KP wants to establish a standardized notification approach for the benefit of all KP Participants and Observers, that looks to inform all stakeholders on engagements and supports the spirit of transparency and unity.

The Administrative Decision only applies to engagements that fall within the framework of the KP and its working bodies.

### **GENERAL TERMS**

- 1.1. The term “external organization” (EO) refers to external international and regional governmental and non-governmental organizations (NGO) that are not already designated under existing KP mechanisms.
- 1.2. KP Participants or Observers are free to engage with any EO, but should not purport to represent the KP as a whole.

### **ENGAGEMENT GUIDANCE**

- 2.1. EO may initiate engagements with the KP, or the KP may initiate engagements with EO, depending on either parties’ objectives.
- 2.2. The establishment of an engagement between the KP and an EO must be initiated by the KP Chair or elected Chair of the relevant working body after discussion in the relevant working body on the scope and purpose of such engagement.
- 2.3. If the outreach comes from an EO, the KP Chair should forward the corresponding request to the relevant KP working body in accordance with the terms of reference of that KP working body and send this information to the Chairs of the other working bodies with the purpose of notifying them.
- 2.4. If the initiative comes from a KP working body, it should notify the KP Chair of its intention to establish engagements with an EO and explain the scope and purpose of the engagement and send this information to the Chairs of the working bodies indicating its intention to establish engagements with an EO.
- 2.5. The KP Chair, KP working bodies, Participants or Observers may raise concerns about an EO engagement if they are raising a conflict of interest which should be duly assessed by the appropriate working body.
- 2.6. The KP Chair and/or KP working bodies should notify other KP Participants and Observers on the establishment, development and outcomes of such engagement.

### **EO PARTICIPATION IN KP SESSIONS**

- 3.1. If the EO seeks to attend and participate in any Intersessional or Plenary meeting of the KPCS, such participation will be in accordance with rules provided for in the KP document ‘Guiding Principles Participation of Guests of the KP Chair in the Kimberley Process’.
- 3.2. Any working body of the KP may invite an EO to participate in a working body. Such participation by the EO is limited to the purpose for which the engagement has been established. The Chair of the working body should inform the KP Chair of this engagement and notify all other working body

chairs.